



People First of Nebraska, Inc.

P.O. Box 5292 • Grand Island, NE 68802 •

PeopleFirstNebraska@outlook.com

Descriptions and Requirements for Officers

Taken from the By-Laws of People First of Nebraska, Inc.

Treasurer of People First of Nebraska, Inc.

Nominees for Treasurer should have at least one year of experience with People First before running for this position. No officer shall serve more than two consecutive 3-year terms in the same position. The Treasurer will work closely with PFN's Certified Public Accountant and Advisors and shall:

- A. Receive all monies of People First of Nebraska, Inc.,
- B. Maintain a complete and accurate account of all funds received and disbursed,
- C. Deposit and disburse all such funds,
- D. Sign checks against People First of Nebraska, Inc.'s account, as well as one other board member and one State Advisor.
- E. Present an annual report to the membership listing all receipts and disbursements made during the fiscal year and at Board Meetings.